



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 15TH JUNE 2021 AT 7.30 PM AT LONGWICK VILLAGE HALL**

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Rolf van Apeldoorn, Jane Rogers, Richard Myers, Alex Barter, Roger Wilkes

Tracey Martin (Clerk)

Buckinghamshire Councillor: Cllr Alan Turner

20. WELCOME AND APOLOGIES FOR ABSENCE: Cllr McPherson welcomed all to the meeting.
No apologies.

21. MINUTES OF ANNUAL COUNCIL AND FULL COUNCIL MEETINGS HELD ON 18TH MAY 2021
The minutes were approved by all Councillors.

22. DECLARATIONS OF INTEREST

Cllr Barter declared an interest in agenda item 15: Grant Application from Longwick Preschool and will abstain from discussions or voting.

23. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS: Cllr Turner had the following to report:

- a. The traveller's site in Askett / Longwick has been allocated an officer to start the eviction process.
- b. Memorial Garden: Enforcement have been informed however; they have found no signs of it being advertised to the public. Councillors to share with Cllr Turner if they have any evidence which includes the use of a building and not just the garden. **Action: All Cllrs**
- c. Dog Kennels, Bar Lane: The residents who reported the issue have been in touch and are liaising with Noise Pollution / Environmental Health.
- d. Highways Issues: Cllr Turner is meeting with highways next week to run through any outstanding highways issues.
- e. Cllr Rogers asked Cllr Turner when the Community Bus will be returning. Cllr Turner reported that it is imminent and will make enquiries and report back.

24. TO RECEIVE MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY: None

25. TO RECEIVE AN UPDATE ON TRAFFIC CALMING PROJECT

- a. Cllr McPherson had circulated a summary of the consultation responses prior to the meeting. Zoom consultations are taking place tomorrow evening with residents and there will be a face-to-face consultation the proposed date for which is 23rd July. There will be two sessions scheduled one in the afternoon and one in the evening.

26. TO RECEIVE AN UPDATE ON KISSING GATES

- a. Cllr Richards reported that discussions are ongoing with Rights of Way and the landowners regarding the obstruction on footpath 14. A solution has been offered by Rights of Way.
- b. Footpath 16: Awaiting the landowner to drive in two support posts then our contractor can proceed.
- c. Cllr Richards reported that 2 sets of gates have been ordered for Ilmer.



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27. PLANNING

The following new applications were reviewed and discussed:

21/06522/ADRC: Quakers Farm Meadle Village Road Meadle: For information only, no comment required.

21/06587/ADRC: Quakers Farm Meadle Village Road Meadle: For information only, no comment required.

21/06644/PNP6A: North of Armour Barn Stockwell Lane Little Meadle: No comment

The following applications status has changed:

21/05780/FUL: Horseshoe Cottage Meadle Village Road Meadle: Application Permitted

21/05781/LBC: Horseshoe Cottage Meadle Village Road Meadle: Application Permitted

21/05815/FUL: 3 & 4 Central Cottage Thame Road Longwick: Application Permitted

21/05689/ADRC: OS Parcel 2075 Thame Road: Permit - detail Reserved by Condition

21/05966/FUL: 11 Walkers Road Longwick: Application Permitted

21/06087/ADRC: Ivy Farm Lower Icknield Way Longwick: Permit - detail Reserved by Condition

Cllr Rogers reported that the Solar Farm planning application is now live on the Aylesbury Vale website.

28. FINANCE: The following payments were presented for approval.

Longwick-cum-Ilmer PC Payments for Approval

| Meeting: June 2021 | | | | | | |
|--------------------|-----------------------------------|-------------------|-------------------|-------------------|--|--|
| Inv No | Payee | Net | VAT | Gross | Comment | |
| 2 | Tracey Martin | £ 496.83 | | £ 496.83 | Salary | |
| Jun-21 | Tracey Martin | £ 28.34 | £ 1.66 | £ 30.00 | Home Allowance 4 Weeks & Mobile Top Up | |
| | HMRC | £ 31.00 | | £ 31.00 | Tax | |
| 2979 | BMKALC | £ 30.00 | | £ 30.00 | VAT Training | |
| May-21 | K Dobson | £ 17.50 | | £ 17.50 | May Risk Assessment | |
| 2126544 | Jacksons Fencing | £ 659.90 | £ 131.98 | £ 791.88 | 2 x Kissing Gates for Ilmer - paid on proforma invoice 20/05/21 agreed Purchase at PC Mtg 18/05/21 | |
| LCIPC001/8 | Thomas Design Regeneration & Cons | £ 2,478.70 | £ 495.74 | £ 2,974.44 | For professional services in support of the Transport Vision commission | |
| May-21 | Bledlow cum Saunderton Parish Cou | £ 17.97 | | £ 17.97 | Shared Zoom cost for 3 months Mar, Apr, May | |
| P2430 | DCK | £ 25.00 | £ 5.00 | £ 30.00 | May Payroll Processing | |
| 1195 | IAC Audit Ltd | £ 150.00 | £ 30.00 | £ 180.00 | Internal Audit Services 2020/2021 | |
| INV-3410 | Camsec | £ 20.83 | £ 4.17 | £ 25.00 | SIM Rental | |
| 1812 | Transport Initiatives LLP | £ 3,300.00 | £ 660.00 | £ 3,960.00 | Longwick Village Vision - Stage 1 | |
| | | £ 7,256.07 | £ 1,328.55 | £ 8,584.62 | | |

| Meeting: June 2021 | | | | | |
|--------------------|------------|----------------|------------|----------------|---|
| Direct Debits | Payee | Net | VAT | Gross | Comment |
| | EDF Energy | £ 15.00 | | £ 15.00 | Electricity monthly payment |
| | Nest | £ 29.20 | | £ 29.20 | Pension Contribution £16.22 from Employer |
| | | | | £ - | |
| | | £ 44.20 | £ - | £ 44.20 | |

All payments were **approved** by the majority of Councillors. Cllr van Apeldoorn requested it be minuted that he did not approve payment of invoice number 1812 – Transport Initiatives in his opinion due to the lack of work that the Parish Council has seen. Cllr Richards highlighted the number of visits the Transport Consultant had made to the Village, the report he had submitted and the Zoom consultations which he is organising.



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29. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- a. **To consider, complete and approve section 1:** The Annual Governance statements were reviewed and responses approved. The Chairman and the Clerk signed the form.
- b. **To consider and approve section 2:** The drafted figures were approved and the Chairman signed the form.
- c. **To approve elector rights of inspection dates of Monday 21st June to Friday 30th July 2021:** Dates were approved by all Councillors.

30. TO CONSIDER AND APPROVE THE PURCHASE OF ADDITIONAL PLAYGROUND EQUIPMENT

- a. Cllr Barter had shared with Councillors some examples of potential equipment. Around £2,400 has already been fundraised. Discussions were had and all Councillors favoured the tractor from Playdale Playgrounds at a cost of around £3,500. Cllr Barter and Clerk to make enquiries. **Action: Cllr Barter / Clerk**
- b. Discussions were also had on a proposed picnic table and cutting back the low-level hanging trees.

31. TO CONSIDER QUOTE TO LEVELGROUND AROUND GYM EQUIPMENT

- a. The Clerk had previously circulated a quote of £195 to level the ground around gym equipment. All Councillors were in favour of proceeding with the quote.

32. UPDATE ON ANTI-SOCIAL BEHAVIOUR AT LONGWICK PLAYING FIELDS

- a. Cllr McPherson reported that although the number of complaints has reduced, they are still being received. Over the bank holiday weekend there were some youths who we suspect were dealing drugs this was reported to the police and they have been patrolling the playing fields in the evenings however, they have limited resources.
- b. Discussions were had on police resources and it was agreed that the Parish Council would write to Greg Smith, Buckinghamshire MP and Matthew Barber the Police and Crime Commissioner. **Action: Clerk**

33. PARISH BOOKLET / UPDATED MAP

- a. The Clerk reported that she had contacted the Definitive Map team of Buckinghamshire Council but they informed her that she would need to obtain the maps online from Ordnance Survey. Cllr Turner asked the Clerk to share details of what is required and he will look into this with Buckinghamshire Council. **Action: Clerk**
- b. Cllr Rogers to review the booklet for any updates or amendments. **Action: Cllr Rogers**

34. GRANT APPLICATION – TO CONSIDER AND IF THOUGHT FIT APPROVE LONGWICK PRESCHOOL APPLICATION FOR FUNDING.

- a. Cllr Barter abstained from participating in discussions and vote.
- b. Discussions were had on the previously circulated grant application from Longwick Preschool to replace the picket fence at a cost of £2,250.
- c. Concerns were raised on the accounts which had been received as there were several anomalies from the supplied accounts to the ones registered with the Charity Commission.
- d. A vote was taken with all Councillors in favour and the Council resolved to approve the grant.

35. APPROVAL OF UPDATED GRANT APPLICATION FORM TO INCLUDE THE REQUEST OF TWO YEARS ACCOUNTS

- a. A small typo was pointed out, subject to this amendment the Council resolved to adopt the updated grant application form.



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36. TO CONSIDER AND APPROVE THE NUMBER OF GRASS CUTS THROUGHOUT THE GROWING SEASON

- a. Cllr McPherson had been contacted by a resident in Ilmer as residents feel that they should have been informed that the number of cuts had been reduced. Discussions were had and it was agreed that the number of cuts will remain at 8 and that the matter would not be reviewed again until next year at the earliest.

37. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL

- a. Cllr McPherson reported that an email had been received from the Village Hall regarding the use of their wi-fi for the CCTV the cost for which would be £350 for the year. Cllr Wilkes has been looking into other options including the Parish Council purchasing their own SIM card, all Councillors were in favour of this option. Cllr Wilkes to liaise with the Clerk once a suitable SIM has been found. **Action: Cllr Wilkes / Clerk**

38. TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING

- a. None highlighted at meeting, Councillors to contact Clerk if they have any items to add to agenda.

39. DATE OF NEXT MEETING – 20TH JULY 2021

There being no further business the meeting closed at 8.50pm

Chair..... Date.....